

Option 2: Build Your Instructor/Course Introduction with Video@CDL

Note: You may want to print these directions for your convenience

1. **Consult** with your Instructional Designer to set up Video Consultation. (A brief script of your introduction will be required.) Include best days and times to meet.
2. Start creating a script for your video recording by **opening** a new Microsoft Word document. A recommended length is one page, double-spaced.
3. **Save** your document to your computer.
4. Proceed to IDL6543 Course> Modules> Week 2> Select the **Build Your Instructor/Course Introduction Assignment**. Scroll down to Step 2: Submit Assignment and follow the directions to submit your assignment.
5. **Email** the script to your Instructional Designer.